



Serial No. _____

PIR MEHR ALI SHAH
ARID AGRICULTURE UNIVERSITY RAWALPINDI
(APPLICATION FORM)

INSTRUCTIONS: In case you are employed in Government/Semi-Government/Autonomous Organization, your application should be routed through Proper Channel from appointing authority before last date of receipt of application. Please forward the filled application form to the Registrar, PMAS Arid Agriculture University Rawalpindi, under registered cover.

POST APPLIED FOR: _____ **DEPARTMENT:** _____

Appeared in The Daily		Dated
Bank Draft No. _____	Issued by	Dated

1. **FULL NAME:** (In Capital Letters) _____

2. **FATHER'S NAME:** _____

3. **SPOUSE NAME:** _____

4. **CNIC NO.**

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5. **MAILING ADDRESS:** _____

E-mail _____ Tele No. _____ Cell No. _____

6. **PERMANENT ADDRESS:** _____

7. **SEX:**

M	F
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7. **MARITAL STATUS**

S	M
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8. (a) **DATE OF BIRTH:** _____ (Age on Closing Date) _____
Y M D

(b) **PLACE OF BIRTH:**
i. If born in Pakistan District: _____ Province: _____

ii. If born outside Pakistan Country: _____

9. **DOMICILE:** _____ District: _____ Province: _____

10. **RELIGION:** _____

11. EDUCATION (Academic & Professional Qualification)
(Please attach legible attested photocopies)

(a) **PLEASE FILL IN ALL COLUMNS**

Name of Examination (Please Tick Mark)	Board/ University	Year of Passing	Duration of Degree	Marks Obtd.	Div.	CGPA/ %age	Major Subjects
Matric (Science/Gen. Science/Arts)							
F.Sc.(Pre.Med/Pre.Engg)/F.A/ICS/Commerce/DAE							
B.A/B.Sc./B.Com/B.Tech							
B.Sc(Hons)/BBA/BCS/DVM/ B.Sc(Engg)							
M.A/M.Sc./M.Com/MCS/MBA/MIT							
M.Sc. (Hons)/MS/M.Phil							
Ph.D							
Post-Doc.							
Any Other							

(b) **Training**

(1) **Post-Graduate** (may use additional sheet)

(2) **Research** (may use additional sheet)

(3) **On Job** (may use additional sheet)

(4) **Any Other** (may use additional sheet)

(c) **LANGUAGES**

Languages	Speak Excellent/Good/Fair	Write Excellent/Good/Fair	Read Excellent/Good/Fair

12. COMPLETE EMPLOYMENT RECORD: Starting with your present position. List in reverse order every employment and any significant experience not included in that period which you believe will be helpful in evaluating your record. (Please use additional sheets if required)

Post Held		Contract/ Permanent/ Other	Name of Organization	Experience			
Designation	BPS			From	To	Total	
						Year	Month
Total Experience							

13. DETAIL OF IN-SERVICE RESEARCH PROJECTS (may use additional sheet)

Name of Donor Agency	Status			Worth Rs.
	Completed	Submitted	Pipeline	

14. DO YOU POSSESS ALL QUALIFICATIONS, TRAINING EXPERIENCE, AGE, DOMICILE: etc as given in the advertisement?

YES / NO

If no. list qualifications not possessed. Give reasons why you should be considered in spite of this deficiency.

15. HONOURS AND ACTIVITIES: List below any scholastic honors. professional societies and activities in civic. Position of authority in service/games, social affairs. Literary interest etc.

17. SUMMARY OF BIO-DATA

Name	Name of Examinations *	University/Board	Year of Passing	Div.	Major Subjects	Experience				No. of Publications	
						Post Held	BPS	Y	M		
										National International Total	
Address											
Date of Birth											
Domicile											

***Starting from Higher Degree to Matriculation**

18. **PREVIOUS APPLICATION (S) whether applied before? Yes/ No**
If yes, give following information.

NAME OF THE POST	YEAR/DATE	WHETHER CALLED FOR INTERVIEW	IF SO WHAT WAS THE RESULT

19. **HAVE YOU EVER BEEN CONVICTED OF A CRIME OTHER THAN MINOR TRAFFIC OFFENCE OR ANOTHER SIMILAR MINOR OFFENCE? YES/NO.**
If yes, please give full particulars of each.

20. **CONDITIONS FOR SELECTION:** If selected the University

- (a) Are you prepared to work on any problem or project assigned to you anywhere in Pakistan? _____
- (b) When can you join? _____

21. **PLEASE STATE IF THE FOLLOWING DOCUMENTS HAVE BEEN ATTACHED WITH THE APPLICATION “(AS PER ADVERTISEMENT)”:**

	Yes	No
a. Copies of Original Prescribed Application Form		
b. Photographs		
c. Certificates/DMC/Degrees		
d. Domicile		
e. Experience Certificate(s)		
f. Reprints of Publications		
g. Departmental Permission from Appointing Authority		
h. Have you paid the Application Fee?		

I certify that the statements made by me in answers to above questions are true, complete and correct to the best of my knowledge and belief, understand that any false statement or and required information withheld by me may provide grounds for the withdrawal of offer, if an appointment has been made.

Name: _____ **Signature:** _____ **Date:** _____

MAILING ADDRESS FOR INTERVIEW CALL: Please write your name & father's name and address in the all boxes below Addresses like "care of Post Box No." should not be written as postal authorities do not accept Registered Letters at such addresses:

<p>Name. _____</p> <p>Mailing Address. _____</p> <p>_____</p> <p>_____</p> <p>Mobile & PTCL No. _____</p>	<p>Name. _____</p> <p>Mailing Address. _____</p> <p>_____</p> <p>_____</p> <p>Mobile & PTCL No. _____</p>
<p>Name. _____</p> <p>Mailing Address. _____</p> <p>_____</p> <p>_____</p> <p>Mobile & PTCL No. _____</p>	<p>Name. _____</p> <p>Mailing Address. _____</p> <p>_____</p> <p>_____</p> <p>Mobile & PTCL No. _____</p>
<p>Name. _____</p> <p>Mailing Address. _____</p> <p>_____</p> <p>_____</p> <p>Mobile & PTCL No. _____</p>	<p>Name. _____</p> <p>Mailing Address. _____</p> <p>_____</p> <p>_____</p> <p>Mobile & PTCL No. _____</p>

INSTRUCTIONS TO THE CANDIDATES

- i) Application forms must be filled carefully and legibly. if the hand writing is not good, capital letters must he used. The use of typewriter is permitted.
- ii) The application must be submitted to the Registrar, PMAS Arid Agriculture University Rawalpindi, on or before the closing date mentioned in the Advertisement: those candidates who are already in service, Government or Semi-Government should apply through their department.
- iii) Any application received after the closing date is liable to be rejected.
- iv) All correspondence must be addressed to the Registrar, PMAS Arid Agriculture University Rawalpindi by designation and not by name.

- v) No TA DA will be paid for Test/Interview.
- vi) Candidates should clearly give their postal Address in capital letters. Any change in address should be reported to the Registrar immediately.
- vii) Candidates who submit unsigned application, does not submit original Pay Order, proof of Age, Educational Qualifications, Experience or Domicile Certificate, his/her application will be rejected. Non-submission of full data will disqualify the candidate ab initio.
- viii) The requisite age must be possessed on the Closing Date. Maximum age cannot be relaxed. however, the maximum age limit will be relaxed as per Governments Rules.
- ix) The candidate must be a citizen of Pakistan or person deriving his/her nationality from the State of Jammu and Kashmir.
- x) A candidate for appointment must be in good mental and free from any physical defect likely to interfere with the discharge of his/her duties. A candidate who after such Medical Examination, is found medically physically unfit, shall not be appointed in the University.
- xi) Requisite qualifications must be possessed on or before closing date. Such candidates whose result is not officially announced by Controller of Examinations of the University on or before closing date their applications will not be entertained.
- xii) The University shall consider all applications received and when necessary interview such candidates as it considers prima-facie most suitable for appointment. The candidate may have to go through screening/on the basis of their results they may be called for a subsequent interview with the University sometime when large number of applications are received for a view posts. The university lays down Higher Criteria for Pre-selection of candidates for interviews and on the basis of paper qualifications/Experience and supporting documents, only the most suitable candidates are called for interviews.
- xiii) A candidate must satisfy the university that he/she is eligible and suitable in all respects of employment under Government. The decision of the University in this behalf and as regards his/her eligibility in terms of advertisement shall be final.
- xiv) The prescribed experience will count after acquiring the requisite basic educational qualification, unless otherwise specified in the Advertisement.
- xv) Similarly the requisite age, basic educational qualification, and prescribed experience must be acquired on or before the Closing Date.
- xvi) Separate application form must be submitted and separate fee paid for each post applied for.
- xvii) If an acknowledgment is desired, the application must be sent by "Registered Post-Acknowledgement Due". No application otherwise will be acknowledged.
- xviii) If the above mentioned instructions are not strictly followed and application form is not properly filled is liable to be rejected.