

REGULATIONS RELATING TO THE AWARD OF THE DEGREE OF MASTER OF PHILOSOPHY

In addition to the general regulations the following regulations are also applicable to this programme.

162. Minimum Requirements for the Award of Degree:

- (i) The duration of the Course for the M.Phil Degree shall not be less than 4 semesters for whole-time students and six semester for part-time students/partial residents, and not more than six and eight semesters, respectively
- (ii) A candidate admitted to the course, in partial residence, is required to be a resident at the University during the first two semesters.
- (iii) The requirement to be completed by each student for the award of degree shall be 40 credits. These credits will include 30 credits of course work and 10 credits of research thesis/dissertation (not to be counted towards CGPA) based on the approved programme of research. This requirement is excluding the credits required for rectifying course deficiency, if any.
- (iv) Nearly two third of the credits for the course work shall be in the major field of study, and one-third in the minor field of study. The minor fields shall not exceed three.
- (v) All students in M.Phil degree will be required to pass the Comprehensive Examination after qualifying the course work.
- (vi) The recommendation of HEC regarding compulsory requirement of minimum 124 credit Hours for admission in M.Phil/MS is adopted.
- (vii) Two (2) Ph.D Faculty Member are compulsory to initiate any M.Phil degree program (as instructions conveyed by HEC) and prior NOC for the purpose.

163. The Following courses shall be compulsory:-

Statistics shall be compulsory for M.Phil students in all disciplines.

All the approved specialized course bearing course code of 7XX series can be offered to the students, keeping in view the course work previously taken at Postgraduate level of studies and there requirement of the specialization/thesis.

164. Admission to Course

- i. (a) A candidate seeking admission to the Course for the Degree of Master of Philosophy in Biochemistry, Botany, Zoology, Biology, Economics, Statistics and Sociology must have passed the M.Sc. Examination in aggregate with CGPA of not less than 2.50 or with 45% of the marks secured under annual examination system or its equivalent in the field of study or related disciplines from Higher Education Commission, Islamabad recognized institutions.
(b) Subject admission test will be held by the University. The academic performance to test ratio will be 60:40.
- ii. For M.Phil in Forestry & Range Management, candidates must have passed the B.Sc. (Hons.)/Master Degree Examination (sixteen years education) in aggregate with 45% marks or its equivalent from a recognized institution in related subjects (Forestry/Range Management/Plant Sciences) or an equivalent qualification in relevant discipline from HEC recognized institution.
- iii. For M.Phil in Environmental Sciences, candidates must have passed the Master Degree Examination (sixteen years education) in aggregate with at least 45% marks or its equivalent from a recognized institution in related subjects (Biological Sciences/Physical/Sciences/Agriculture/Sciences/ Forestry/ MBBS/BDS/ DVM/Pharmacy /B.Sc or B.E. Engineering) or an equivalent qualification in relevant discipline from HEC recognized institution.
- iv. For M.Phil in Wildlife Management, candidates must have passed the B.Sc.(Hons.)/B.S. or Master Degree Examination (sixteen years education) in aggregate with a minimum of 45% marks or its equivalent from a recognized institution in related subjects (Wildlife/Zoology/Biology/ Forestry & Range Management) or an equivalent qualification in relevant discipline from HEC recognized institution.
- v. For admission in M.Phil/MS, GAT (General) with 50% marks is compulsory.
- vi. Candidates must possess a valid, GAT result before admission.
- vii. Admission will be on open merit basis and merit will be calculated on the basis of marks obtained in the last Highest Relevant Degree

165. Admission Authority:-

- (i) The admission to the course will be made by the Director Advanced Studies on the recommendations of the selections committee to be constituted by the Vice Chancellor.
- (ii) The selection committee shall consider the applications for admission and formulate its recommendations, according to the prescribed formula approved by the Academic Council, and submit it to the Director Advanced Studies.
- (iii) The Director Advanced Studies may refuse admission to the course without assigning any reason.
- (iv) The admission of a candidate to the course shall be provisional in the first instance and shall be confirmed only when he/she has:-
 - a) shown satisfactory progress in course work and thesis research;
 - a) rectified the course deficiencies, if any.

166. Credits:

- (i) Ordinarily a whole time student shall not be enrolled for more than 18 and less than 10 credits in a semester except during the last semester. These credits will include the credits earned in respect of deficiency courses.
- (ii) A part time student shall not take more than three courses in a semester.
- (iii) Out of the total number of credits required for M.Phil program two credits shall be earned through seminars and not more than one credit through Special Problem.
- (iv) The Director Advanced Studies and Research Board (ASRB) may, on the recommendations of Board of Studies, count towards the requirements of the course the credits earned by a student at an other recognized institution subject to maximum of 65 percent of the minimum credits requirements laid down in these regulations provided that:
 - a. The courses for which credit is claimed are identical with ore similar to the course, included in the programme approved for him.
 - b. The credits allowed for which Seminars and Special Problem shall not exceed the limit laid down in this regulation.
 - c. The courses for which credits are claimed have not been used for any other degree.
- (v) Provided that the above conditions may be relaxed by the Vice Chancellor on the recommendation of the Director Advanced Studies and the concerned Board of Study.

167. Supervisory Committee:-

- (i) Each student will have a Supervisory Committee to advise him/her in his/her Program of studies and research.
- (ii) The Supervisory Committee shall consist of at least three members of the Faculty, two from major field and one from related field of study. If necessary an outstanding specialist in a major or minor field of study is available outside the University he/she may be appointed as member/co-supervisor in the supervisory committee.
- (iii) One of the teacher/ members from the major field shall act as supervisor on the recommendations of the Chairperson or Board of Studies.
- (iv) The supervisory committees and titles will be approved by the respective Deans / Directors and notified by the Director (Advanced Studies) as delegated by AS&RB. However, the synopsis will be approved by the Director (Advanced Studies).

168. Academic Standing:-

- (i) Grade Point Average:
 - (a) Maximum grade point average 4.00
 - (b) Minimum grade point average for obtaining M.Phil degree 2.50
- (ii) To remain on the rolls of the University a student shall be required to maintain the following GPA/CGPA in each semester.

Semester	CGPA
1 st	1.50
2 nd	1.75
3 rd	2.00
4 th	2.50

- (iii) A student, who obtains CGPA of 2.00 or above but less than 2.50, upon the completion of entire approved course work or minimum residency, may be allowed to repeat the courses of the previous semesters in which he/ she had obtained the lowest grades in order to improve the CGPA so as to obtain the minimum of 2.50 within the maximum time allowed for the award of degree, failing which he/ she shall cease to be on the roll.
- (iv) A student will be required to repeat those courses of the previous semesters in which he/ she had failed at the first available opportunity, provided that his/her maximum workload, including the courses being repeated by him/her will not exceed the normal workload.
- (v) A student shall be entitled to submit thesis of examination after he/she has passed all the final examination in the approved courses and comprehensive examinations provided he/she has also fulfilled the residential requirements.
- (vi) The thesis shall be prepared and presented in the manner laid in the instructions approved by Advanced Studies and Research Board.
- (vii) All postgraduate students are required to submit their course work program (Proforma GS-12) to the Controller of Examinations through the Director, Advanced Studies by 8th week of the final semester and Synopsis (GS-5).
For Master Students: before the start of the 3rd semester for full time students and before the start of 4th semester for part time students.

169. Evaluation:

- a. There shall be 10 credit hours allocated for the thesis which shall not be counted towards calculation of CGPA
- b. A board of examiners comprising members of the Supervisory Committee and one external shall evaluate the thesis.
- c. The external examiner shall be appointed by the Vice-Chancellor from the persons proposed by the Advanced Studies and Research Board out of the panel of names recommended by the Board of studies or any other expert in the major field of research.
- d. At least three members of the Board of Examiners of whom one must be an external examiner, shall for the purpose of evaluating the thesis, hold a viva-voce examination.
- e. The date, time and venue of thesis examination must be notified at least one week before the commencement.
- f. The Controller of Examination shall get the thesis evaluated within three months after the date of its submission/resubmission in his office. Any delay beyond three months must be brought to the notice of the Vice-Chancellor.
- g. All the members of Supervisory Committee present shall sign the thesis after the viva-voce examination after making necessary corrections and incorporating therein any suggestions by the Board of Examiners. The Board of Examiners in the letter grades as Pass/Fail shall evaluate the thesis.
- h. All the members of the Board of Examiners present shall sign the result sheet prescribed for this purpose at the end of the examination. The major supervisor will submit the results to the Controller of Examinations within 24 hours.
 - i) In case of disagreement among the examiners regarding the acceptance of the thesis, it shall be referred to another external examiner appointed by the Vice Chancellor whose decision shall be final.
 - ii) If a candidate fails in the thesis examination, he/she may enroll again and submit a revised thesis on payment of the prescribed examination fee but he/she shall not be entitled to resubmit his/her thesis before the expiry of six months after the date of the declaration of the result of the last thesis examination. He/she can avail this chance only once.

170. Thesis Research – 799:-

- (i) The subject approved for thesis research shall remain valid only for 6 semesters from the date of admission of the candidate to the course.
- (ii) A student admitted to the degree in partial residence shall undertake research work in a laboratory or institute approved by the Syndicate on the recommendations of the Academic Council and Advanced Studies & Research Board.
- (iii) Anti plagiarism policy: the supervisor will generate and verify the similarity index report keeping in view the Anti Plagiarism policy of HEC (below 19% and not more than 5% from single source) and will be responsible of any kind of plagiarism. (on prescribed format).
- (iv) 4 (four) hard bound copies of corrected/modified version of the thesis shall have to be submitted within 2 months of viva voce examinations, failing which the candidature for the degree shall stand cancelled. However, in a hardship case, these students shall submit the hard bound thesis within extended period of four-month, but only after Vice Chancellor's permission obtained through proper channel on his/her request, containing special reasons of delay, duly certified by the Supervisor.

171. Comprehensive Examination:-

- (i) Comprehensive examination will consist of a written part followed by an oral part and cover both the major and minor field of studies after the completion of course work.
- (ii) The examination will be taken by the student on the dates to be decided by the Department and notified by the Controller of Examinations.
- (iii) Each department shall have its own committee of three members including Chairman of the Department who will also be the Chairman of the Examination Committee. In addition, the Director Advanced Studies or his nominee shall be the ex-officio member of the committee. One member will be nominated by the Vice Chancellor on the recommendations of the respective department and Director Advanced Studies. The committee shall be constituted for one year at the start of each academic year.
- (iv) Comprehensive examination will be qualifying and the examination committee will separately evaluate the student on his/her performance in written and oral parts of the examination.
- (v) If a student fails to qualify in the comprehensive examination, he/she will be eligible to reappear, once only in the comprehensive examination within the time given for the degree.