Applications are invited from the Pakistani Nationals for the following positions:-

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<th>S. #</th>
<th>Name of the Posts</th>
<th>No. of posts</th>
<th>Eligibility Criteria</th>
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</table>
| 1.   | Director (P&D) – BS-20 | 1            | a. Ph.D or an equivalent qualification from HEC recognized Institute/University.  
  b. Ten (10) years experience in Administration/Managerial posts in different Government, Semi Government, Autonomous Bodies and any other organizations (equivalent to BPS-17 and above).  
  OR  
  a. First class M.Sc(Hons.)/MS/M.Phil qualification from HEC recognized Institute/University.  
  b. Fifteen (15) years’ experience in Planning/Administration/Managerial posts in different Government, Semi Government, Autonomous Bodies (equivalent to BPS-17 and above). |
| 2.   | Director (Financial Assistance & University Advancement) – BS-20 | 1            | a. Ph.D or an equivalent qualification from HEC recognized Institute/University.  
  b. Ten (10) years experience in Administration/Managerial posts in different Government, Semi Government, Autonomous Bodies (equivalent to BPS-17 and above).  
  OR  
  a. First class M.Sc (Hons.)/MS/M.Phil qualification from HEC recognized Institute/University.  
  b. Fifteen (15) years’ experience in Administration/Managerial posts in different Government, Semi Government, Autonomous Bodies (equivalent to BPS-17 and above). |
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| **3. Director (Procurement & Inventory Control) – BS-19** | Ph.D from an HEC recognized University/Institution alongwith five (5) years administrative experience.  
OR  
First Class Master’s Degree from an HEC recognized University/Institution having no 3rd division in his/her academic career alongwith ten (10) years relevant experience (equivalent to BPS-17 and above). |
| **4. Additional Director (University Advancement) BS-19 (on contract basis)** | Ph.D. from HEC recognized University/Institution  
OR  
First Class Master degree from HEC recognized University alongwith relevant experience of 10 years in BS-17 & above |
| **5. Registrar (BS-19)**                      | First Class Masters’ degree from a recognized University with at least 12 years experience in the establishment/administration in any University or Government/Semi-Government organization in BPS-17 or above. |
| **6. Controller of Examinations (BS-19)**     | First Class Masters’ degree from a recognized University with at least 12 years experience (including four years in Scale-18) in responsible capacity at Universities/Boards/Government/ Semi-Government organizations. He should be conversant with the Examination System of a University. |
| **7. Deputy Registrar (P&D) – BS-18**          | a) At least First Class M.Sc/MA/MBA degree from a recognized University/Institution with no 3rd division in his/her/academic career.  
b) Five years’ experience in the Planning & Development/Preparation/Execution of Projects in Government or Semi Government Organization or Educational Institution. |
| **8. Electronics Engineer (BS-18)**           | Second class Bachelor’s degree in Electronics or an equivalent qualification from a recognized University.  
OR  
a. Diploma in Electronics from a recognized University/Institution.  
b. Ten years practical experience in relevant field. |
| 9. **Sub Divisional Engineer (Electrical)**<br>BS-17 | 1 | Second class Bachelor’s degree in Electrical Engineering or an equivalent qualification from a recognized University. **OR** Diploma in Electrical Engineering from a recognized University/Institution with Ten years practical experience as Sub-Engineer. |
| 10. **Deputy Registrar (Store/Purchase)**<br>BS-18 | 1 | a) At least Second Class Bachelor’s degree from a recognized University.  
b) Seven years office experience (including at least three years experience in Grade 17) in a University or Educational Institution or Government or Semi-Government organization. **OR**  
a) First Class M.A/M.Sc/MBA degree from a recognized University/Institution with no 3rd division in his/her academic career.  
b) Five (5) years relevant experience in the establishment/ administration in any University or Government/ Semi-Government Organization in BPS-17 or above. |
| 11. **Assistant Estate Care/Security Officer (BS-16)**<br>(on contract basis) | 1 | Intermediate or equivalent qualification at least 2nd division from a recognized Board of higher education. A Police Officer not below the rank of Sub-Inspector with at least 15 years experience in line especially of watch and ward/Security in a big organization or an ex-military man not below the rank of JCO. |
| 12. **Information Officer (BS-16)**<br>(on contract basis) | 1 | At least 2nd class Master’s degree in Business Administration. Those who possess experience in the relevant field will be given preference. **OR**  
Bachelor Degree at least 2nd Division with five years experience to work in an Educational Institute in the relevant field. |

1. Application forms can be obtained from the office of the Registrar on cash payment of Rs.1000/- (for Sr.No.1 to 10), Rs.500/- (for Sr.No.11 to 12). **OR** may be downloaded from University website ([www.uaar.edu.pk](http://www.uaar.edu.pk)) and it can be submitted alongwith the
Bank Draft amounting to rupees as mentioned above (respectively) in favour of the Treasurer of the University.

2. The applications complete in all respects, including attested copies of the degrees/certificates, CNIC, recent Passport size photographs and the certificate of experience, if any (two copies each (from Sr.No.1 to 12) including application form) should reach the office of the Registrar of the University by 30.11.2015.

3. Applicants already working in Government, Semi-Government and Autonomous Bodies are required to produce the NOC of their employers. Advanced copy of application will not be entertained.

4. Only short listed candidates will be called for the interview.

5. No. TA/DA will be paid for the purpose.

6. Female candidates are encouraged to apply for the above posts.

7. 5% Quota for Employment of Minorities.

8. Age should not more than 35 years, for first recruitment in Government Sector.

9. The University reserves the rights not to fill any post or withhold appointment against any post without assigning any reason.

REGISTRAR
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