







**PIR MEHR ALI SHAH
ARID AGRICULTURE UNIVERSITY RAWALPINDI
DEPARTMENT OF ENTOMOLOGY**

No.PMAS-AAUR/ENT/ 08

Dated: 02-01-2026

Subject: Minutes of the 51st Meeting of Departmental Board of Studies (Entomology)


The subject meeting was held on January 01, 2026 at 09:00 am in the office of Chairman Department of Entomology. The following members were present in the meeting.

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|------------------------------|-------------|---|
| 1. Dr. Munir Ahmad | (Chairman) |  |
| 2. Dr. Syed Ahmad Zia (NARC) | (Member) | - Absent - |
| 3. Dr. Muhammad Tariq | (Member) |  |
| 4. Dr. Farid Asif Shaheen | (Member) |  |
| 5. Dr. Asim Gulzar | (Member) |  |
| 6. Dr. Imran Bodlah | (Member) |  |
| 7. Dr. Muhammad Asif Aziz | (Secretary) |  |

In beginning of the meeting a few verses of the Holy Quran were recited by the Dr. Munir Ahmad. Later the Chairman briefed about the previous meeting and the agenda items of the 50th meeting of the Departmental Board of Studies were discussed.

The following agenda items were discussed and approved.

1. Applicants holding degrees in Zoology, Botany, and Life Sciences be considered eligible to apply for admission to the M.Sc. (Hons.) and Ph.D. programs in Entomology. If approved, permission from upcoming semester may be granted.
2. Students from allied majors within the Faculty of Agriculture may be permitted to apply for admission to the M.Sc. (Hons.) Entomology program.
3. For the M.Sc. (Hons.), it was proposed that online viva voce examinations by external examiners may be permitted, and the time limit for submission of results may be extended to 72 hours.
4. For the final Ph.D. viva, if one external examiner is physically present, the other may be allowed to participate online.
5. Documentation procedures for the Ph.D. synopsis and thesis defense, pertaining to the relevant Research Coordinator, were proposed to be simplified.
6. Due to several challenges arising from the extra enrolment of students in the regular semester, particularly issues related to timely enrolment in the University Management System (UMS) and other administrative matters, it was proposed that such students be allotted to the Summer Semester instead.
7. A cut-off date for enrolment be officially announced, and that enrolment authority should rest with the relevant Chairman's Office or the Dean's Office, as applicable.
8. For attendance purposes, one consolidated attendance sheet per course be generated in the UMS. This sheet should include morning and evening students, students from allied disciplines, and students from other campuses.
9. Only the start date of mid-term examinations may be announced without issuing an official date sheet. Mid-term answer sheets may be submitted at any time before the final examination to the relevant course instructor.
10. The time limit for submission of examination papers was proposed to be based on the number of scripts: 7 days for papers exceeding 50 scripts, and 10 days for papers exceeding 80 scripts.


Chairman, Entomology
02/01/2026